



**Miami-Dade County
Clerk of the Court and Comptroller
Technical Services Division**

**CIVIL
PUBLIC ACCESS
FOLDER DESCRIPTION**



**MIAMI-DADE COUNTY
CLERK OF THE COURT AND COMPTROLLER
TECHNICAL SERVICES DIVISION
PUBLIC ACCESS**

The Clerk of the Courts provides daily files containing all civil (Circuit and County Civil) case information processed by the court the previous day. These files can be downloaded by the interested parties from the County's site.

A ZIP file (daily_civil_***mmddyyyy***.zip) will be posted on the County's ftp site containing the main case information for the current day and the lookup tables associated to user codes (case events, case types, judges, party types, etc):

The naming convention will be: 'daily_civil_' + <date of extraction> + .zip.

Other weekly and monthly files are described below.

Civil extracts are in the form of ASCII text files in which records are delimited by a caret (^) and have a variable length. The file extension ".exp" stands for export file. The extract files contain the following record structure:



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DAILY FILES

Case File Structure (File Definition)

File Name: [Cases.exp](#)

Run Frequency: Daily

Description: Contains civil case information for cases changed the previous day. This includes new cases and any changes to cases. For historical information retention, all case information must be overlapped by the new file where the “case id” or “case number” matches the old one. In other words, a full refresh of the case must be performed by the customer.

Sample File: [Cases.xls](#)

| Field Description | Field Type | Description |
|-------------------|------------|--|
| Case ID | NUMBER(11) | Unique key of the case (ie.1654210) |
| Case Number | CHAR(30) | Local case number (ie.2007-025360-CA-01) |
| Filing Date | DATE(10) | Filing date of the case |
| Style | CHAR(300) | Style of the case (ie Ramos Raul vs. Hugh |
| Case Type Code | CHAR(20) | Case type code (old action code in SIVA) |
| Judge Code | CHAR(20) | Judge code of the case (ie.00182) |
| Section Code | CHAR(20) | Family section of the case (ie.CA01) |
| State Case | CHAR(30) | State case number |
| Companion Case | CHAR(30) | Companion case |
| Disposition Date | DATE(10) | Date case was disposed |



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Party File Structure (File Definition)

File Name: [Parties.exp](#)

Run Frequency: Daily

Description: Contains party information for cases changed the previous day.

For historical information retention, all party information must be overlapped by the new file where the "case id" or "case number" matches the old one. In other words, a full refresh of the parties must be performed by the customer.

Sample File: [Parties.xls](#)

| Field | Field Type | Description |
|------------------|------------|---|
| Party ID | NUMBER(11) | Unique key for a party in Odyssey |
| Case ID | NUMBER(11) | Foreign key to the case |
| Case Number | CHAR(30) | Local case number (ie.2007-025360-CA-01) |
| Party Name | CHAR(180) | Party name (LName, FName MName) |
| Party Type | CHAR(20) | Party type code (ie.PN=Petitioner DN=Defendant) |
| Bar Number | CHAR(20) | Attorney bar number |
| Attorney Name | CHAR(180) | Attorney name of the party (LName, FName, MName) |
| Disposition Code | CHAR(20) | Event code that triggered the disposition |
| Disposition Date | CHAR(10) | Date case was disposed |
| Address 1 | CHAR (64) | Address line 1 |
| Address 2 | CHAR (64) | Address line 2 |
| Address 3 | CHAR (64) | Address line 3 |
| Address 4 | CHAR (64) | Address line 4 |
| City | CHAR (64) | City |
| State | CHAR (2) | State abbreviation |



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| Field | Field Type | Description |
|-------|------------|-------------|
| Zip | CHAR (10) | Zip Code |

Docket File Structure (File

Definition) File Name: [Dockets.exp](#)

Run Frequency: Daily

Description: Contains list of dockets for any case changed the previous day.
For historical information retention, all docket information must be overlapped by the new file where the “case id” or “case number” matches the old one. In other words, a full refresh of the dockets must be performed by the customer.

Sample File: [Dockets.xls](#)

| Field | Field Type | Description |
|-------------|------------|---|
| Event ID | NUMBER(11) | Unique key for a docket |
| Case ID | NUMBER(11) | Foreign key to the case |
| Case Number | CHAR(30) | Local case number (ie.2007-025360-CA-01) |
| Event Date | DATE(10) | Docket date |
| Docket Code | CHAR(20) | Docket code (ie.FJUD) |
| Description | CHAR(100) | Docket description |
| Book | CHAR(20) | Recording book number |
| Page | CHAR(30) | Recording page |
| Event Type | CHAR(1) | (E=Event, J=Judgment, H=Hearing, S=Service) |



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File Structure (File Definition)

File Name: Docktext.exp

Run Frequency: Daily

Description: Contains list of events for any case changed the previous day.

For historical information retention, all docket information must be overlapped by the new file where the "case id" or "case number" matches the old one. In other words, a full refresh of the dockets must be performed by the customer.

Sample File: [Docktext.xls](#)

| Field Description | Field Type | Comment |
|-------------------|--------------|--|
| Event ID | NUMBER(11) | Unique key for a docket |
| Event Text | VARCHAR(300) | Docket text (ie. Docket, judgment, hearing, service information) |

Case Types Lookup Table File Structure (File

Definition) File Name: [CaseType.exp](#)

Run Frequency: Daily

Description: Contains the definition of the case type code

Sample File: [CaseType.xls](#)

| Field Description | Field Type | Description |
|-------------------|------------|--|
| Case Type ID | NUMBER(11) | Unique key for a case type in the system |
| Case Type Code | CHAR(20) | Case type user code (ie.DOM) |
| Description | CHAR(100) | Case type description |
| Creation Date | DATE(10) | Creation Date |
| Obsolete Date | DATE(10) | Obsolete Date |



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Event Types Lookup Table File Structure (File Definition)

File Name: [Events.exp](#)

Run Frequency: Daily

Description: Contains the definition of the docket/event code. Information is sorted by Event Definition (E, H, J and S) and Event Type ID. Keep in mind that the “Event Type Code” could be the same among different Event Definitions.

Sample File: [Events.xls](#)

| Field Description | Field Type | Description |
|-------------------|------------|---|
| Event Type ID | NUMBER(11) | Unique key for an event type in the system |
| Event Type Code | CHAR(20) | Event type user code (ie.NOTI, FJUD) |
| Description | CHAR(100) | Event type description |
| Creation Date | DATE(10) | Creation Date |
| Obsolete Date | DATE(10) | Obsolete Date |
| Event Definition | CHAR(1) | (E=Event, J=Judgment, H=Hearing, S=Service) |

Judge Section Lookup Table File Structure (File

Definition) File Name: [Judges.exp](#)

Run Frequency: Daily

Description: Contains the translation of the judicial section to Judge’s Name. Since the user code is unique for the entire record set (table), developers can match the judge and/or section assigned to a case based on the Judge Code or Section Code fields of the Case table.

Sample File: [Judges.xls](#)



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| Field Description | Field Type | Description |
|-----------------------|------------|--|
| Judge/Sec ID | NUMBER(11) | Unique key for a judge or section in the |
| Judge/Sec Code | CHAR(20) | Judge or Section user code (ie.DOM) |
| Judge/Sec Description | CHAR(100) | Judge or Section |
| Creation Date | DATE(10) | Creation Date |
| Obsolete Date | DATE(10) | Obsolete Date |

Party Types Lookup Table File Structure (File

Definition) File Name: [PartyType.exp](#)

Run Frequency: Daily

Description: Contains the definition of the party types

Sample File: [PartyType.xls](#)

| Field Description | Field Type | Description |
|------------------------|------------|--|
| Party Type ID | NUMBER(11) | Unique key for a party type in the system |
| Party Type Code | CHAR(20) | Party type code (ie. PN = Plaintiff, DN = Defendant, LT = the address of the property) |
| Party Type Description | CHAR(100) | Party type description |
| Creation Date | DATE(10) | Creation Date |
| Obsolete Date | DATE(10) | Obsolete Date |



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New Case File Structure (File Definition)

File Name: [NewCaseCCYYMMDD.txt](#)

Run Frequency: Daily

Description: All new cases created yesterday.

Sample File: [NewCaseCCYYMMDD.xls](#)

| Field Description | Field Type | Description |
|-------------------|--------------|-------------------|
| Case Number | VARCHAR(30) | |
| File Date | DATE(10) | Format MM/DD/YYYY |
| Case Type | VARCHAR(100) | |
| Party Name | VARCHAR(300) | |

| | | |
|-----------------------|-------------|-------------------|
| Party Code | VARCHAR(20) | |
| Judicial Section | VARCHAR(20) | |
| Pretrial Hearing Date | DATE(10) | Format MM/DD/YYYY |
| Created Date | DATE(10) | Format MM/DD/YYYY |



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Daily Eviction Cases (File Definition)

File Name:

[PRR16183 DailyEvictionCases_yyyymmdd.txt](#)

Run Frequency: Daily

Description: Customized report containing eviction case information including name and address of the defendant and plaintiff (residential and non-residential).

Sample File: **[PRR16183 DailyEvictionCases_yyyymmdd.xls](#)**

| Field Name | Data Type | Length | Description |
|-------------|-----------|--------|--|
| File Date | DATE | 10 | Filing date of the case (Format mm/dd/yyyy) |
| Case Number | VARCHAR | 30 | Local case number (ie: 2021-012345-CA-01) |
| Case Type | VARCHAR | 100 | Case type description |
| Case Style | VARCHAR | 5000 | Style of the case (ie: Ramos Raul vs Hugh) |
| Case Status | VARCHAR | 20 | Case status |
| Party Type | CHARACTER | 100 | Party type description |
| First Name | VARCHAR | 180 | First name |
| Last Name | VARCHAR | 180 | Last Name |
| Address 1 | VARCHAR | 64 | Address line 1 |
| Address 2 | VARCHAR | 64 | Address line 2 |
| City | VARCHAR | 64 | City |
| State | CHARACTER | 2 | State |
| ZipCode | VARCHAR | 10 | Zip code |



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WEEKLY FILES

Contract & Indebtedness File Structure (File Definition)

File Name: [Indebtedness_CCYYMMDD.txt](#)

Run Frequency: Weekly

Description: Contains contract indebtedness cases updated during the previous week.

Sample File: [IndebtednessCCYYMMDD.xls](#)

| Field Description | Field Type | Description |
|-------------------|--------------|---|
| Case Number | VARCHAR(30) | Local case number (ie.2007-025360-CA-01) |
| Case Type | VARCHAR(20) | Case type user code (ie.DOM) |
| Judge Section | VARCHAR(20) | |
| File Date | DATE | Format CCYY-MM-DD |
| Plaintiff Name | VARCHAR(300) | |
| Defendant Name | VARCHAR(300) | |
| Case Status | VARCHAR(20) | |
| Dispo Date | DATE | FORMAT CCYY-MM-DD |
| Dispo Code | VARCHAR(20) | |
| Dispo Description | TEXT | |
| New Sp Date | DATE | FORMAT CCYY-MM-DD |
| SPPT Date | DATE | FORMAT CCYY-MM-DD |
| SPPN Date | DATE | FORMAT CCYY-MM-DD |
| SVRT Code | VARCHAR(20) | |



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| | | |
|---------------|--------------|-------------------|
| SVRT Date | DATE | FORMAT CCYY-MM-DD |
| SMRN Date | DATE | FORMAT CCYY-MM-DD |
| DFLT Date | DATE | FORMAT CCYY-MM-DD |
| DJUD Date | DATE | FORMAT CCYY-MM-DD |
| MDFT Date | DATE | FORMAT CCYY-MM-DD |
| MDDT Date | DATE | FORMAT CCYY-MM-DD |
| Answer Code | VARCHAR(20) | |
| Answer Date | DATE | FORMAT CCYY-MM-DD |
| MCAR Date | DATE | FORMAT CCYY-MM-DD |
| FWNG Date | DATE | FORMAT CCYY-MM-DD |
| FWND Date | DATE | FORMAT CCYY-MM-DD |
| NSCA Date | DATE | FORMAT CCYY-MM-DD |
| VOLD Date | DATE | FORMAT CCYY-MM-DD |
| FJUD Date | DATE | FORMAT CCYY-MM-DD |
| FJDF Date | DATE | FORMAT CCYY-MM-DD |
| Pn Atty Name | VARCHAR(300) | |
| Claim Amount | NUMBER | |
| Dn Street | VARCHAR(256) | |
| Dn City | VARCHAR(64) | |
| Dn State | CHAR(2) | |
| Dn Zip | VARCHAR(10) | |
| Next Hrg Date | DATE(10) | FORMAT CCYY-MM-DD |



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MONTHLY FILES

Custom Verdict File Structure (File Definition)

File Name: [VerdictTReuters CCYYMM.txt](#)

Run Frequency: Monthly

Description: Custom File

Sample File: [Verdict TReuters CCYYMM.xls](#)

| Field Description | Field Type | Description |
|-----------------------|--------------|---|
| Case Number | VARCHAR(30) | Local case number (ie.2007-025360-CA-01) |
| Case Type Description | VARCHAR(100) | |
| Case Verdict | VARCHAR(20) | |
| Verdict Date | DATE | FORMAT CCYY-MM-DD |
| Verdict Amount | NUMBER | |
| Plaintiff | VARCHAR(300) | |
| Plaintiff Attorney | VARCHAR(300) | |
| Defendant | VARCHAR(300) | |
| Defendant Attorney | VARCHAR(300) | |
| Action Code | VARCHAR(20) | |
| Judge Section Number | VARCHAR(20) | |
| Judge Name | VARCHAR(180) | |
| Closing Docket | VARCHAR(20) | |
| Closing Docket Date | DATE | FORMAT CCYY-MM-DD |



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Landlord and Tenant by Address File Structure (File Definition) File Name: [CivltntnCCYYMM.txt](#)

Run Frequency: Monthly

Description: Eviction cases closed for the previous month by eviction address.

Sample File: [CIVLTNTNCCYYMM.xls](#)

| Field Description | Field Type | Description |
|-------------------|--------------|---|
| Case Number | VARCHAR(30) | Local case number (ie.2007-025360-C-01) |
| File Date | DATE(19) | Format CCYY-MM-DD 00:00:00 |
| Stat Closure Code | VARCHAR(20) | |
| Respondent | VARCHAR(300) | |
| Property Address | VARCHAR(257) | |
| Property City | VARCHAR(64) | City |
| Property State | CHAR(2) | State abbreviation |
| Property Zip | VARCHAR(10) | Zip Code |
| Petitioner | VARCHAR(300) | |

Landlord and Tenant By Party File Structure (File Definition)

File Name: [CivltCCYYMM.txt](#)

Run Frequency: Monthly

Description: Eviction cases for the previous month.
Lists each party in the case.

Sample File: [CIVLTCCYYMM.xls](#)

| Field Description | Field Type | Description |
|-------------------|--------------|--|
| Case Number | VARCHAR(30) | Local case number (ie.2007-025360-CA-01) |
| Party Name | VARCHAR(300) | Party name (LName, FName MName) |
| Party Code | VARCHAR(20) | Party type code (ie.PN = |



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| | | |
|----------------------|-------------------|---|
| | | Plaintiff, DN = Defendant, LT = (the address of the property) |
| Style | VARCHAR(5000) | Style of the case (ie. Ramos Raul vs. Hugh) |
| File Date | DATE(8) | Format CCYYMMDD |
| Party Disposition | DATE(8) | Format CCYYMMDD |
| Party Address Line 1 | VARCHAR(64) | Address line 1 |
| Party Address Line 2 | VARCHAR(64) | Address line 2 |
| Party Address Line 3 | VARCHAR(129) | Address line 3 |
| Party City | VARCHAR(64) | City |
| Party Street | CHAR(2) | State abbreviation |
| Party Zip | VARCHAR(10) | Zip Code |

Verdict File Structure (File Definition)

File Name: [Verdict_CCYYMM.txt](#)

Run Frequency: Monthly

Description: Any civil court jury trials completed during the
previous month.

Sample File: [VerdictCCYYMM.xls](#)

| Field Description | Field Type | Description |
|-----------------------|--------------|---|
| Case Number | VARCHAR(30) | Local case number (ie.2007-025360-CA-01) |
| Case Type Description | VARCHAR(100) | |
| Case Verdict | VARCHAR(20) | |
| Verdict Date | DATE | FORMAT CCYY-MM-DD |
| Verdict Amount | NUMBER | |
| Plaintiff | VARCHAR(300) | |
| Plaintiff Attorney | VARCHAR(300) | |
| Defendant | VARCHAR(300) | |
| Defendant Attorney | VARCHAR(300) | |



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| | | |
|----------------------|--------------|-------------------|
| Action Code | VARCHAR(20) | |
| Judge Section Number | VARCHAR(20) | |
| Judge Name | VARCHAR(180) | |
| Closing Docket | VARCHAR(20) | |
| Closing Docket Date | DATE | FORMAT CCYY-MM-DD |

QUARTERLY FILES

Eviction Cases with Attorneys (File Definition)

File Name: [PRR17008_EvictionCasesWAttQtly_yyyymmdd.txt](#)

Run Frequency: Quarterly

Description: Customized report containing information on parties who were represented by attorneys in eviction cases (residential and non-residential).

Sample File: [PRR17008_EvictionCasesWAttQtly_yyyymmdd.xls](#)

| Field Name | Data Type | Length | Description |
|------------------|-----------|--------|---|
| File Date | DATE | 10 | Filing date of the case (format: mm/dd/yyyy) |
| Case Number | VARCHAR | 30 | Local case number (ie: 2021-012345-CA-01) |
| Case Type | VARCHAR | 100 | Case type description |
| Case Style | VARCHAR | 5000 | Style of the case (ie: Ramos Raul vs Hugh) |
| Case Status | VARCHAR | 20 | Case status |
| Disposition Code | VARCHAR | 20 | Disposition Event Code |
| Disposition Date | DATE | 10 | Date case was disposed (format mm-dd-yyyy) |
| Code | CHARACTER | 2 | Party Code |
| Party Type | CHARACTER | 100 | Party type description |
| Bar Number | | 20 | Attorney Bar Number |
| Attorney Name | VARCHAR | 180 | Attorney Name (ie: Last Name, First Name Middle Name) |
| First Name | VARCHAR | 180 | First name |



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| | | | |
|--------------------|-----------|-----|-------------------------|
| Last Name | VARCHAR | 180 | Last Name |
| Address 1 | VARCHAR | 64 | Party Address line 1 |
| Address 2 | VARCHAR | 64 | Party Address line 2 |
| City | VARCHAR | 64 | Party City |
| State | CHARACTER | 2 | Party State |
| ZipCode | VARCHAR | 10 | Party Zip code |
| Property Address 1 | VARCHAR | 64 | Property Address line 1 |
| Property Address 2 | VARCHAR | 64 | Property Address line 2 |
| Property City | VARCHAR | 64 | Property City |
| Property State | CHARACTER | 2 | Property State |
| Property Zip Code | VARCHAR | 10 | Property Zip code |