

- IN THE CIRCUIT COURT OF THE ELEVENTH JUDICIAL CIRCUIT IN AND FOR MIAMI-DADE COUNTY, FLORIDA.  
 IN THE COUNTY COURT IN AND FOR MIAMI-DADE COUNTY, FLORIDA.

<b>DIVISION</b> <input type="checkbox"/> CIVIL <input type="checkbox"/> DISTRICTS <input type="checkbox"/> OTHERS	<b>CIVIL ACTION SUMMONS (b)</b> <b>Form for Personal Services on a</b> <b>Natural Person</b>	<b>CASE NUMBER</b>
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<b>PLAINTIFF(S)</b>	<b>VS DEFENDANT(S)</b>	<b>CLOCK IN</b>
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**THE STATE OF FLORIDA:** TO EACH SHERIFF OF THE STATE, YOU ARE COMMANDED to serve this Summons and a copy of the Complaint in this lawsuit on defendant:

To Defendant(s):	Address:
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**IMPORTANT**

A lawsuit has been filed against you. You have 20 calendar days after this summons is served on you to file a written response to the attached complaint with the clerk of this court. A phone call will not protect you. Your written response, including the case number given above and the names of the parties must be filed if you want the court to hear your side of the case. If you do not file your response on time, you may lose the case, and your wages, money and property may thereafter be taken without further warning from the Court. There are other legal requirements. You may want to call an attorney right away. If you do not know an attorney, you may call an attorney referral service or a legal aid office (listed in the phone book).

If you choose to file a written response yourself, at the same time you file your written response with the Clerk of the Court, you must also mail or take a copy of your written response to the "Plaintiff/Plaintiff's Attorney" named below. The central location of the Clerk's office is at the Dade County Courthouse. The address for the courthouse, and branch locations are listed below for your convenience:

**"For those unable to pay for an attorney, information on how to seek free legal assistance can be found at [www.dadecountyprobono.org](http://www.dadecountyprobono.org)."**

**MIAMI-DADE COUNTY COURT LOCATIONS**

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|---|---|--|---|
| <input type="checkbox"/> <b>ONS Justice Center Central Court</b> (05)<br>Room 6.240<br>20 NW 1 <sup>st</sup> Ave<br>Miami, FL 33128       | <input type="checkbox"/> <b>Joseph Caleb Center Court</b> (20)<br>Suite 103<br>5400 N.W. 22nd Avenue<br>Miami, FL 33142 | <input type="checkbox"/> <b>Hialeah District Court</b> (21)<br>Room 100<br>11 East 6th Street<br>Hialeah, FL 33010 | <input type="checkbox"/> <b>North Dade Justice Center</b> (23)<br>Room 100<br>15555 Biscayne Blvd.<br>North Miami Beach, FL 33160 |
| <input type="checkbox"/> <b>Coral Gables District Court</b> (25)<br>Room 100<br>3100 Ponce De Leon Blvd.<br>Coral Gables, Miami, FL 33134 | <input type="checkbox"/> <b>South Dade Justice Center</b> (26)<br>Room 1200<br>10710 SW 211 Street<br>Miami, FL 33189   | <b>SERVICE</b>   |   |

Plaintiff/Plaintiff Attorney	Address:
Florida Bar No.	

<b>JUAN FERNANDEZ-BARQUIN</b> <b>CLERK OF THE COURT AND COMPTROLLER</b> <b>MIAMI-DADE COUNTY</b> <b>CIRCUIT AND COUNTY COURTS</b>	<b>DATE ON:</b>   DEPUTY CLERK
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**AMERICANS WITH DISABILITIES ACT OF 1990  
ADA NOTICE**

**"If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the Eleventh Judicial Circuit Court's ADA Coordinator, Lawson E. Thomas Courthouse Center, 175 NW 1 Ave., Suite 2400, Miami, FL 33128, Telephone (305) 349-7175; TDD (305) 349-7174; Email [ADA@jud11.flcourts.org](mailto:ADA@jud11.flcourts.org); Fax (305) 349-7355 at least seven (7) days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than seven (7) days; if you are hearing or voice impaired, call 711."**