

IN THE CIRCUIT COURT OF THE ELEVENTH JUDICIAL CIRCUIT, IN AND FOR  
MIAMI DADE COUNTY, FLORIDA

Cover Sheet for Family Court Cases

\_\_\_\_\_  
Petitioner

and

\_\_\_\_\_  
Respondent

Case No.: \_\_\_\_\_

Judge: \_\_\_\_\_

**Type of Action/Proceeding:** Place a check beside the proceeding you are initiating. If you are simultaneously filing more than one type of proceeding against the same opposing party such as a modification and an enforcement proceeding, complete a separate cover sheet for each action being filed. **If you are reopening a case, choose one of the three options below it.**

- \_\_\_ (A) Initial Action/Petition
- \_\_\_ (B) Reopening Case
  - \_\_\_ 1. Modification/Supplemental Petition
  - \_\_\_ 2. Motion for Civil Contempt/Enforcement
  - \_\_\_ 3. Other

**Type of Case:** If the case fits more than one type of case, select the most definitive.

- |  |   |
|--|---|
| ___ (A) Simplified Dissolution of Marriage   | ___ (K) Other Family Court  |
| ___ (B) Dissolution of Marriage  | ___ (L) Adoption Arising Out Of Chapter 63                          |
| ___ (C) Domestic Violence  | ___ (M) Name Change   |
| ___ (D) Dating Violence  | ___ (N) Paternity/Disestablishment of Paternity                     |
| ___ (E) Repeat Violence  | ___ (O) Juvenile Delinquency  |
| ___ (F) Sexual Violence  | ___ (P) Petition for Dependency                                     |
| ___ (G) Support IV-D (Department of Revenue,<br>Child Support Enforcement)                 | ___ (Q) Shelter Petition  |
| ___ (H) Support Non IV-D ( <b>not</b> Department of<br>Revenue, Child Support Enforcement) | ___ (R) Termination of Parental Rights Arising<br>Out Of Chapter 39 |
| ___ (I) UIFSA IV-D (Department of Revenue,<br>Child Support Enforcement)                   | ___ (S) Adoption Arising Out Of Chapter 39                          |
| ___ (J) UIFSA Non IV-D ( <b>not</b> Department of<br>Revenue, Child Support Enforcement)   | ___ (T) CINS/FINS   |

Rule of Judicial Administration 2.545(d) requires that a Notice of Related Cases Form, Family Law Form 12.900(h), be filed with the initial pleading/petition by the filing attorney or self-represented litigant in order to notify the court of related cases. Is Form 12.900(h) being filed with this Cover Sheet for Family Court Cases and initial pleading/petition?

- \_\_\_ No, to the best of my knowledge, no related cases exist.
- \_\_\_ Yes, all related cases are listed on Family Law Form 12.900(h).

**ATTORNEY OR PARTY SIGNATURE**

I CERTIFY that the information I have provided in this cover sheet is accurate to the best of my knowledge and belief.

Signature \_\_\_\_\_  
Attorney or Party Name (If attorney include Bar No.)

Date: \_\_\_\_\_

**IF A NONLAWYER HELPED YOU FILL OUT THIS FORM, HE/SHE MUST FILL IN THE BLANKS BELOW: [fill in all blanks]**

I {full legal name and trade name of non lawyer} \_\_\_\_\_, a nonlawyer, whose address is {street} \_\_\_\_\_ {city} \_\_\_\_\_ {state} \_\_\_\_\_ {phone} \_\_\_\_\_, helped {name} \_\_\_\_\_, who is the [choose **one** only] \_\_\_ petitioner or \_\_\_ respondent, fill out this form.

## Florida Family Law Rules of Procedure Form 12.928, Cover Sheet for Family Court Cases (01/10)

The Cover Sheet for Family Court Cases and the information contained in it neither replace nor supplement the filing and service of pleadings or other documents as required by law. This form shall be filed by the petitioner/party opening or reopening a case for the use of the clerk of the circuit court for the purpose of reporting judicial workload data pursuant to Florida Statutes section 25.075.

This form should be typed or printed in black ink. The petitioner must **file** this cover sheet with the first pleading or motion filed to open or reopen a case in all domestic and juvenile cases.

Follow these instructions for completing the form:

I. Case Style. Enter the name of the court, the appropriate case number assigned at the time of filing of the original petition, the name of the judge assigned (if applicable), and the name (last, first, middle initial) of the petitioner(s) and respondent(s).

II. Type of Action /Proceeding. Place a check beside the proceeding you are initiating. If you are simultaneously filing more than one type of proceeding against the same opposing party, such as a modification and an enforcement proceeding, complete a separate cover sheet for each action being filed.

(A) Initial Action/Petition

(B) Reopening Case. If you check "Reopening Case," indicate whether you are filing a modification or supplemental petition or an action for enforcement by placing a check beside the appropriate action/petition.

- . Modification/Supplemental Petition
- . Motion for Civil Contempt/ Enforcement
- . Other – All reopening actions not involving modification/supplemental petitions or petition enforcement.

III. Type of Case. Place a check beside the appropriate case. If the case fits more than one category, select the most definitive. Definitions of the categories are provided below.

(A) Simplified Dissolution of Marriage - petitions for the termination of marriage pursuant to Florida Family Law Rule of Procedure 12.105.

(B) Dissolution of Marriage - petitions for the termination of marriage pursuant to Chapter 61, Florida Statutes, other than simplified dissolution.

(C) Domestic Violence - all matters relating to injunctions for protection against domestic violence pursuant to section 741.30, Florida Statutes.

(D) Dating Violence - all matters relating to injunctions for protection against dating violence pursuant to section 784.046, Florida Statutes.

(E) Repeat Violence - all matters relating to injunctions for protection against repeat violence pursuant to section 784.046, Florida Statutes.

(F) Sexual Violence - all matters relating to injunctions for protection against sexual violence pursuant to section 784.046, Florida Statutes.

- (G) Support IV-D - all matters relating to child or spousal support in which an application for assistance has been filed with the Department of Revenue, Child Support Enforcement under Title IV-D, Social Security Act, except for such matters relating to dissolution of marriage petitions (sections 409.2564, 409.2571, and 409.2597, Florida Statutes), paternity, or UIFSA.
- (H) Support Non IV-D - all matters relating to child or spousal support in which an application for assistance has **not** been filed under Title IV-D, Social Security Act.
- (I) UIFSA IV-D - all matters relating to Chapter 88, Florida Statutes, in which an application for assistance has been filed under Title IV-D, Social Security Act.
- (J) UIFSA Non IV-D - all matters relating to Chapter 88, Florida Statutes, in which an application for assistance has **not** been filed under Title IV-D, Social Security Act.
- (K) Other Family Court - all matters involving time-sharing and/or parenting plans relating to minor child(ren), support unconnected with dissolution of marriage, annulment, delayed birth certificates pursuant to Florida Statutes section 382.0195, expedited affirmation of parental status pursuant to Florida Statutes section 742.16, termination of parental rights proceedings pursuant to Florida Statutes section 63.087, declaratory judgment actions related to premarital, marital, post-marital agreements, or other matters not included in the categories above.
- (L) Adoption Arising Out Of Chapter 63 - all matters relating to adoption pursuant to Chapter 63, Florida Statutes, excluding any matters arising out of Chapter 39, Florida Statutes.
- (M) Name Change - all matters relating to name change, pursuant to section 68.07, Florida Statutes.
- (N) Paternity/Disestablishment of Paternity – all matters relating to paternity pursuant to Chapter 742, Florida Statutes.
- (O) Juvenile Delinquency - all matters relating to juvenile delinquency pursuant to Chapter 985, Florida Statutes.
- (P) Petition for Dependency - all matters relating to petitions for dependency.
- (Q) Shelter Petition – all matters relating to shelter petitions pursuant to Chapter 39, Florida Statutes.
- (R) Termination of Parental Rights Arising Out Of Chapter 39 – all matters relating to termination of parental rights pursuant to Chapter 39, Florida Statutes.
- (S) Adoption Arising Out Of Chapter 39 – all matters relating to adoption pursuant to Chapter 39, Florida Statutes.
- (T) CINS/FINS – all matters relating to children in need of services (and families in need of services) pursuant to Chapter 984, Florida Statutes.

**ATTORNEY OR PARTY SIGNATURE.** Sign the Cover Sheet for Family Court Cases. Print legibly the name of the person signing the Cover Sheet for Family Court Cases. Attorneys must include a Florida Bar number. Insert the date the Cover Sheet for Family Court Cases is signed. Signature is a certification that filer has provided accurate information on the Cover Sheet for Family Court Cases.